



**Communications & Marketing Division
West Virginia Department of Agriculture**
1900 Kanawha Blvd. E., Charleston, WV 25305
304/558-3708 · 304/558-2210

Walt Helmick
Commissioner

Butch Antolini
Director

**WVDA Good Handling Practices/Good Agricultural Practices (GHP/GAP)
Certification Cost Share Program
2016 – 2017 Application for Reimbursement**

Please Mail Original To: West Virginia Department of Agriculture (Communications & Marketing; Bldg 2)
1900 Kanawha Blvd E. Charleston, WV 25305

To Receive Reimbursement: Complete this form and include copies of your successful GHP/GAP audit form. Also include a copy of your audit invoice, copy of payment check associated with your audit, and an IRS W-9 form.

The undersigned hereby applies for 75% reimbursement of successful GHP/GAP audit costs up to \$750.00 for said agribusiness. This reimbursement is for produce producers who receive or continue GHP/GAP certification from a USDA accredited certifying agent between **January 1, 2016 and December 31, 2016 (only one audit reimbursable in a 12-month period).** Paperwork must be received in this office by February 1, 2017.

Name:	Date:	
<hr/>		
Address:		
<hr/>		
Farm Name & Location:		
<hr/>		
Date of Farm Certification:		
<hr/>		
Certification Scopes Passed:		
<hr/>		
Home Phone:	Work Phone:	E-mail:
<hr/>		
USDA Inspector:		
<hr/>		
Contact Phone (if known):		
<hr/>		

Total Cost of Certification:

I affirm that the above information is true and that all additional documents included with this application are legitimate.

Signature of Applicant: _____ Date: _____

FOR USE BY WVDA (Do not write below this line)

USDA/Specialty Crop Block Grant Program Reimbursement:

Total Reimbursement:

DATE OF RECEIPT NAME OF RECIPIENT SIGNATURE OF RECIPIENT