



STATE OF WEST VIRGINIA  
**DEPARTMENT OF AGRICULTURE**  
Walt Helmick, Commissioner

**Executive Division**  
1900 Kanawha Boulevard, E.  
Charleston, West Virginia 25305  
(304) 558-3550

**INDICATE TYPE OF APPLICATION:**

- ( ) Auctioneer Examination (\$50 exam fee-pay on day of exam)  
(\$100 application and license fee-submit with application)
- ( ) Apprentice Auctioneer Examination (\$50 exam fee-pay on day of exam)  
(\$100 application and license fee-submit with application)
- ( ) Auctioneer Applying By Reciprocity (\$100 application and license fee-submit with application)

**DEPARTMENT USE ONLY**

EXAM SCORE: \_\_\_\_\_

LICENSE NO: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

- 
1. NAME: \_\_\_\_\_ COUNTY: \_\_\_\_\_  
(Last) (First) (Middle)
2. HOME (PHYSICAL) ADDRESS: \_\_\_\_\_  
(Street, Route, Etc., **NO P.O. Box**) (City, State, Zip)
3. MAILING ADDRESS: \_\_\_\_\_  
(Street, Route, P.O. Box No.) (City, State, Zip)
4. BUSINESS (PHYSICAL) ADDRESS: \_\_\_\_\_  
(Street, Route, Etc., **NO P.O. Box**) (City, State, Zip)
5. RESIDENCE PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_
6. SSN: \_\_\_\_\_ BIRTH DATE \_\_\_\_\_ AGE \_\_\_\_\_ WEIGHT \_\_\_\_\_ HEIGHT \_\_\_\_\_  
HAIR \_\_\_\_\_ EYES \_\_\_\_\_  
SEX: M ( ) F ( ) U.S. CITIZEN: Y ( ) N ( )
7. OCCUPATION: \_\_\_\_\_  
GIVE NAME AND ADDRESS OF PRESENT EMPLOYER: \_\_\_\_\_  
\_\_\_\_\_
8. Have you held a West Virginia Auctioneer License before? \_\_\_\_\_ If so, when? \_\_\_\_\_
9. Are you a graduate of an auctioneering school? \_\_\_\_\_ If yes, give name of school: \_\_\_\_\_

10. Are you an applicant by reciprocity? \_\_\_\_\_. If yes, attach a letter from your State Licensing Agency saying you are in good standing in that State.
11. Has your auctioneer license ever been suspended or revoked in this or any other State? \_\_\_\_\_. If yes, attach a statement giving details.
12. Are you licensed to sell real estate in West Virginia? YES \_\_\_\_\_ NO \_\_\_\_\_.  
If yes, please indicate Broker \_\_\_\_\_ or Sales Person \_\_\_\_\_. Please list your license number \_\_\_\_\_.
13. The following must be completed by persons having personal knowledge of your character.

We the undersigned, do hereby declare under penalty of perjury, this applicant is personally known by us, we are not related to the applicant or to the other individuals certifying the applicant's honesty and truthfulness, and that we know the above named applicant to be honest and truthful.

SIGNATURE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

14. Supervising Auctioneer's Endorsement of Apprentice Auctioneer: (If this applicant is for an Apprentice Auctioneer, the auctioneer with whom applicant will be associated must personally sign the following statement.)

This is to certify the above-named applicant will, when properly licensed, be associated with or engaged by me in the capacity of an Apprentice Auctioneer, that I will exercise proper supervision over and assume responsibility for his or her acts as an Apprentice Auctioneer while associated with me and to the best of my knowledge, he or she is a persona of honesty, truthfulness and integrity, that I will personally appear before the Commission or his authorized agent in connection with this applicant, if requested. I certify that I have read the completed application before signing.

SUPERVISING AUCTIONEER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SUPERVISING AUCTIONEER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

15. Have you ever been convicted of any criminal offense, or is there any criminal charge now pending against you, or any member of your firm, partnership or corporation? \_\_\_\_\_ (If answer is YES, attach a statement giving details.)
16. I have read the contents contained herein, and to the best of my knowledge and belief, the statements contained in this application are true in substance and effect and are made in good faith. I am knowledgeable of the current Laws and Regulations of the State of West Virginia as they apply to auctioneers and apprentice auctioneers.

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 SIGNATURE OF APPLICANT

**HAVE YOU ENCLOSED:**

- \$5,000 Apprentice or \$10,000 Auctioneer Surety Bond
- \$100 application and license fee.
- A letter of good standing from your state licensing agency stating you are in good standing in that state if you are applying for a license by reciprocity.

**RETURN THIS FORM, ALONG WITH YOUR CHECK, IN THE ENCLOSED ENVELOPE.**