

WEST VIRGINIA DEPARTMENT OF AGRICULTURE

Code No. 6696-9523

Attn: Administrative Services Division
1900 Kanawha Blvd., East
Charleston, WV 25305-0170
Phone: 304-558-2226 FAX: 304-558-3594

UPS/FedEx Delivery Address:

217 Gus R. Douglass Lane
Charleston, WV 25312

SEED POTATO DISTRIBUTION REPORT

For the month of _____ 20____

Reporting Dealer: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ FAX: _____

Email: _____

The number, variety and size of containers bought, offered or exposed for sale shall be reported by the person first entering such seed potatoes into West Virginia trade channels.

Variety	Date Received	Number of Bags	Size of Bags (Lbs)	Amount Due \$(0.35 x 100 Lbs)
I affirm that this report is accurate and lists all lots of seed potatoes distributed in West Virginia.			Total Fee Submitted:	

Signed: _____ Date: _____

Print or Type Name: _____

Title: _____

Mail completed form and fee to address shown above.

Per Legislative Rule Title 61-9-8.4

The number, variety and size of containers bought, offered or exposed for sale shall be reported by the person first entering the seed potatoes into West Virginia trade channels on forms provided by the Commissioner. The person first offering seed potatoes for sale with the State of West Virginia shall pay the required fee and shall furnish to his or her customers an invoice bearing the statement "West Virginia Seed Fee Paid." The statement may also be used by wholesale dealers on an arrears basis to accommodate their bookkeeping systems: Provided, the arrears payments shall not later than the fifteenth day of the following month for the previous reporting period. Any persons having in his or her custody any lot of seed potatoes and who is unable to produce evidence that he or she paid the seed fee is liable for payment of the fee.

FOR THOSE PERSONS WHO ARE EXEMPT FROM PAYING THE WEST VIRGINIA SEED FEE FOR SEED POTATOES:

I certify that the West Virginia Fee for seed potatoes was paid by:

(name and address)

before my / our purchase.

Signed by: _____

Date: _____