



West Virginia Department of Agriculture

1900 Kanawha Blvd. E., Charleston, WV 25305
304-558-3550

Walt Helmick
Commissioner

VACANCY ANNOUNCEMENT

Title: Regulatory Officer I (Pesticides)
Salary: \$30,000
Headquarters: Morgantown, West Virginia
Send WVDA Resume & Application to: Anne Oravec, Executive Assistant
West Virginia Department of Agriculture
1900 Kanawha Boulevard, East
Charleston, WV 25305-0170
Phone: 304-558-2221
E-mail: aoravec@wvda.us

Application can be obtained at; <http://www.agriculture.wv.gov/>

Closing Date: Open Until Filled

Note: Funding for this position is dependent upon annual EPA grants. It is expected, but not assured, that Federal funding will be on a continuing basis. In the event of funding loss, this position may be eliminated.

Nature of Work: Ensures compliance with state and federal laws, rules and regulations pertaining to the application and use of all types of pesticides. The incumbent regulates the use and application of these pesticides to protect the public and environment from unsafe and ineffective pesticides and pesticide application practices. Work is performed under general supervision.

Examples of Work:

- ◆ Conducts inspections of business establishments to check on the proper sale and distribution of pesticides.
- ◆ Conducts inspections of record keeping of pesticide usage by private and commercial applicators.
- ◆ Conducts on-site investigations and reviews of pesticide usage.
- ◆ Investigates complaints on the misuse of pesticides.
- ◆ Collects pesticide samples for laboratory analysis and label review.
- ◆ Monitors experimental use permits.

- ◆ Inspects licensed pest control operator's equipment and reports.
- ◆ Assists in certification workshops by giving presentations on laws, regulations and proper use of pesticides.
- ◆ Assists in administering certification examinations.
- ◆ Conducts integrated pest management inspection activities with schools and child care facilities.
- ◆ Conducts EPA Worker Protection Standard inspections and assists with training as needed.
- ◆ Performs related and other work as required.

Working Conditions: Standing, sitting, driving, walking, operating a computer, public speaking, outside work, crawling in crawl spaces and attics, possible exposure to poison ivy and insect bites/stings and exposure to inclement weather.

Required Knowledge, Skills and Abilities (Essential Functions):

- ◆ Knowledge of state and federal laws, rules and regulations pertaining to the safe use of pesticides.
- ◆ Knowledge of proper investigative techniques and procedures.
- ◆ Knowledge of requirements for licensing under the pesticide laws.
- ◆ Ability to properly use safety equipment.
- ◆ Ability to safely collect pesticide samples.
- ◆ Ability to express ideas clearly, both orally and in writing.
- ◆ Ability to prepare reports.
- ◆ Ability to organize work and carry out assignments.
- ◆ Ability to establish and maintain effective working relationships with other employees, officials, regulated groups and the general public.

Minimum Qualifications:

- **Training:** Education equivalent to graduation from a standard 4-year college with a degree in the biological sciences.
- **Experience:** Two years of experience in a field closely related to the areas of assignment, such as agriculture, investigation, or responsible public contact work is desirable.
- ◆ **Substitution:** Additional qualifying experience may be substituted on a year-for-year basis for the required college training.

Additional Requirements:

- Willingness to travel within an assigned area of the state; it is anticipated that this position will involve approximately 70% travel status.
- Valid West Virginia driver's license.
- Physical ability to lift and maneuver 40 lbs.
- Satisfactory pre-employment drug and alcohol testing.
- Satisfactory pre-employment law enforcement background investigation, including DMV records.
- Must maintain a positive image of the Commissioner, West Virginia Department of Agriculture, and the State of West Virginia.